



**West Bengal
Tenders**

eProcurement System of Government of West Bengal

Tender Details

Date : 26-Sep-2024 12:46 PM

Print

Basic Details

Organisation Chain	DEPARTMENT OF HIGHER EDUCATION NETAJI SUBHAS OPEN UNIVERSITY		
Tender Reference Number	AC/181/24-25		
Tender ID	2024_DHE_758086_1	Withdrawal Allowed	Yes
Tender Type	Open Tender	Form of contract	Buy
Tender Category	Goods	No. of Covers	2
General Technical Evaluation Allowed	No	ItemWise Technical Evaluation Allowed	Yes
Payment Mode	Offline	Is Multi Currency Allowed For BOQ	No
Is Multi Currency Allowed For Fee	No	Allow Two Stage Bidding	No

Payment Instruments

Offline	S.No	Instrument Type
	1	RTGS/NEFT

Cover Details, No. Of Covers - 2

Cover No	Cover	Document Type	Description
1	Fee/PreQual /Technical	.pdf	NIT
2	Finance	.xls	BOQ
		.pdf	BOQ

Other Important Documents

S.No	Category	Sub Category	Sub Category Description	Format/File
1	CERTIFICATES	CERTIFICATES	VAT/SALES TAX REGISTRATION CERTIFICATE ALONG WITH ACKNOWLEDGEMENT , PAN, LATEST IT ACKNOWLEDGEMENT, PTAX, LABOUR LICENCE	
2	CERTIFICATES	GST Registration Certificate	GST Registration Certificate	
3	CERTIFICATES	Permanent Account Number	Permanent Account Number	
4	COMPANY DETAILS	COMPANY DETAILS 1	PARTNERSHIP DEED, CO-OPERATIVE SOCIETY BYLAW, MOA, TRADE LICENCE, COMPANY REGISTRATION CERTIFICATE	
5	COMPANY DETAILS	COMPANY DETAILS 2	COMPANY DETAILS 2	
6	CREDENTIAL	CREDENTIAL 1	CREDENTIAL 1	
7	CREDENTIAL	CREDENTIAL 2	COMPLETION CERTIFICATES	
8	DECLARATION	DECLARATION FILE 1	DECLARATION FILE 1	
9	DECLARATION	DECLARATION FILE 2	DECLARATION FILE 2	
10	EQUIPMENT	LABORTARY	LABORTARY	

Tender Fee Details, [Total Fee in ₹ * - 0.00]

Tender Fee in ₹	0.00		
Fee Payable To	Nil	Fee Payable At	Nil
Tender Fee Exemption Allowed	No		

EMD Fee Details

EMD Amount in ₹	5,000	EMD Exemption Allowed	No
EMD Fee Type	fixed	EMD Percentage	NA
EMD Payable To	NETAJI SUBHAS OPEN UNIVERSITY	EMD Payable At	SALT LAKE, KOLKATA

[Click to view modification history](#)

Work /Item(s)					
Title	AC/181/24-25				
Work Description	Supply and delivery of laboratory Chemicals at Kalyani Regional Centre, Zoology Department, School of Sciences, Netaji Subhas Open University				
Pre Qualification Details	Please refer Tender documents.				
Independent External Monitor/Remarks	NA				
Show Tender Value in Public Domain	No				
Tender Value in ₹	0.00	Product Category	Lab Chemistry Reagents	Sub category	NA
Contract Type	Tender	Bid Validity(Days)	270	Period Of Work(Days)	NA
Location	KALYANI,NADIA,WB	Pincode	741235	Pre Bid Meeting Place	NA
Pre Bid Meeting Address	NA	Pre Bid Meeting Date	NA	Bid Opening Place	KOLKATA
Should Allow NDA Tender	No	Allow Preferential Bidder	No		

Critical Dates			
Publish Date	26-Sep-2024 05:00 PM	Bid Opening Date	21-Oct-2024 12:00 PM
Document Download / Sale Start Date	26-Sep-2024 05:00 PM	Document Download / Sale End Date	18-Oct-2024 05:00 PM
Clarification Start Date	NA	Clarification End Date	NA
Bid Submission Start Date	26-Sep-2024 05:00 PM	Bid Submission End Date	18-Oct-2024 05:00 PM

Tender Documents					
NIT Document	S.No	Document Name	Description	Document Size (in KB)	
	1	Tendernotice_1.pdf	NIT	671.23	
	2	Tendernotice_2.pdf	NIT	671.32	
Work Item Documents	S.No	Document Type	Document Name	Description	Document Size (in KB)
	1	BOQ	BOQ_1676317.xls	BOQ	253.00

Bid Openers List			
S.No	Bid Opener Login Id	Bid Opener Name	Certificate Name
1.	pr2015124@gmail.com	PALASH GARANI	PALASH GARANI
2.	dyregadm@wbnsou.ac.in	Ananya Mitra	ANANYA MITRA
3.	gopaldas1984@gmail.com	Gopal Das	GOPAL DAS
4.	debanjanhr@gmail.com	DEBANJAN GHOSHAL	DEBANJAN GHOSHAL

Tender Properties			
Auto Tendering Process allowed	No	Show Technical bid status	Yes
Show Finance bid status	Yes	Stage to disclose Bid Details in Public Domain	Technical Bid Opening
BoQ Comparative Chart model	SingleWindow	BoQ Comparative chart decimal places	2
BoQ Comparative Chart Rank Type	L	Form Based BoQ	Yes

Tender Inviting Authority

Name	FINANCE OFFICER
Address	NSOU,DD-26,SECTOR-I,SALT LAKE,KOLKATA-700064

Tender Creator Details

Created By	PALASH GARANI
Designation	FINANCE OFFICER
Created Date	26-Sep-2024 12:28 PM



Memo No. AC/181/24-25

Date: 25-09-2024

Notice Inviting Tender

Online quotations through website <https://wbtenders.gov.in> are invited from competent and bonafide vendors/ distributors/ dealers/agents/ manufacturers for supply and delivery of laboratory Chemicals at Kalyani Regional Centre, Zoology Department, School of Sciences, Netaji Subhas Open University, Ghoshpara Station Road, Kalyani, Nadia, West Bengal subject to the following terms and conditions. Interested bidders are to participate in the bidding process as per specifications and conditions mentioned below in the Annexure - I, II & III.

DATE AND TIME SCHEDULE

Date of Publication of Tender Online through website https://wbtenders.gov.in/	26.09.2024 after 17.00 Hrs.
Date of Document Download Start	26.09.2024 after 17.00 Hrs.
Date of Bid Submission Start	26.09.2024 after 17.00 Hrs.
Date of Bid Submission Closing	18.10.2024 after 17.00 Hrs.
Date of Opening of Technical Bid	21-10-2024 on or after 12.00
Date of Opening of Financial Bid	To be notified later

Finance Officer
Netaji Subhas Open University
DD-26, Sector -1, Salt Lake, Kolkata-700064
Email: finance@wbnso.ac.in



TECHNICAL SPECIFICATION

1. The Bidders should have Experience in similar type of supply as specified in Annexure II at least for 3 years.
2. The supplier must have the credential of supply of similar type of items to the Educational Institute/Government Office.
3. The Bidders should have legal compliance such as: (1) GST Number, (2) PAN / TAN , (3) Trade License other related Certificate.
4. Bidder must deposit Earnest Money of **Rs. 5,000/-** (Rupees Five Thousand Only) through the online payment gateway (NEFT/RTGS) from any National/Scheduled Bank in favour of “Netaji Subhas Open University” within date of bid submission and must submit the copy payment of EMD with the Bid submission. Bank details for EMD submission:

Name : Netaji Subhas Open University
Bank Name : ICICI Bank
Account number : 627501209542
IFSC : ICIC0000042

Terms & Conditions:

1. **Payment Terms:** No advance payment or payment against Performa invoice will be made. Payment will be processed after receipt, inspection, and successful installation/testing of the items.
2. **Return of Goods:** Any damaged or unapproved items will be returned at the bidder’s risk and cost, with incidental expenditures being recovered from the concerned party.
3. **Payment Method:** Payments will be made through crossed account payee cheque or electronic payment (NEFT) after the delivery and successful installation of the items.
4. **Delivery Schedule:** The bidder must deliver and install the items within 21 days from the receipt of the order. Delivery/Installation is to be done at the Kalyani Regional Centre, School of Sciences, Netaji Subhas Open University, Ghosh Para Station Road, Kalyani, Nadia. West Bengal (Cell Development and Immunobiology Laboratory, Department of Zoology, Room No. 008, Academic Building – II).
5. **Work /Purchase Order:** The work / Purchase order may be issued either in a lump sum or through repeat orders based on the availability of funds. The quantity mentioned is tentative and may vary.
6. **Quoted Rates:** All quoted rates must include installation charges, if any.
7. **Additional Charges:** No additional installation/other charges will be paid beyond the quoted rates.
8. **Security Deposit:** 10% of the Bill/Invoice value will be deducted as Security Deposit and will be refunded after one year of the date of completion of work without any accrued interest.
9. **Govt. Compliances:** Any TDS/GST/any other taxes or charges will be applicable as per Government Rules.



Required Zoology Chemicals List

Sl No	Items	Preferred Brand	Qty
1.	Mercuric Chloride	SRL	25 gm
2	Sulphurous Acid	OSTAR	500 ml
3.	Methyl Green	LOBA	25 gm
4.	Carnoy's Solution	LOBA	100 ml
5.	N-Butanol	MERCK	500 ml
6.	Magnesium Chloride	MERCK	500 gm
7.	Magnesium Sulphate	MERCK	500 gm
8.	Mercaptoethanol	SRL	100 ml
9.	Liquid Ammonia	MERCK	500 ml
10.	Nitroblue Tetrazolium	SRL	100 mg
11.	Proteinase K	SRL	25 mg x 2
12.	RNase A	SRL	25 mg x 2
13.	Pyridin	SRL	500 ml
14.	Tris-HCl Buffer	SRL	100 gm x2
15.	Triton X	SRL	100 ml x 2
16.	RIPA Lysis Buffer	GCC Biotech	50 ml x 2
17.	Gene Elute Blood gDNA Kit	GCC Biotech	50 prep
18.	E.Z.N.A Tissue DNA Kit	Omega-Biotek	50 prep
19.	Gen Cortisol ELISA Kit	BioELISA	96 well/1 pla
20.	Gen MT prep ELISA Kit	BioELISA	96 well/1 pla
21.	Ultrapure water (Nuclease Free)	SRL	1lt X 4



22.	TRIZol C	SRL	100 ml
23.	Isopropanol	SRL	500 ml X 2
24.	Ferric Chloride	SRL	500 gm
25.	Sodium Metabisulphate	SRL	500 gm
26.	Potassium Metabisulphate	SRL	500 gm
27.	Potassium Hydrogen Phthalate	SRL	500 gm
28.	Active Charcoal	SRL	500 gm
29.	Light Green Stain	SRL	100 gm
30.	Methylene Blue Stain	SRL	25 gm
31.	Phenol Red	SRL	25 gm
32.	Bromophenol Blue	SRL	25 gm
33.	Trypsin-EDTA	SRL/ Gibco/Sig Aldrich /HiMedia/Merck	100 ml x 2
34.	HBSS	MERCK	500 ml x 4
35.	Chloroform: Isoamyl Alcohol (24:1)	SRL	500 ml x 2
36.	Parafilm M	Tarsons	20'X50" x 1
37.	Micropipette 0.5-10 µl	Riviera	1
38.	Micropipette 10-100 µl	Riviera	1
39.	Micropipette 100-1000 µl	Riviera	1

Finance Officer
Netaji Subhas Open University
DD-26, Sector -1, Salt Lake, Kolkata-700064
Email: finance@wbsou.ac.in



GENERAL TERMS & CONDITIONS AND INSTRUCTIONS

1. The quotation should include the cost of installation and configuration of all the components.
2. The Bidders should have legal compliance such as: (1) GST Number, (2) PAN / TAN & (3) Trade License (4) Professional Tax (5) Certificate of Authorization if applicable.
3. The bidders are to participate in the bidding process for the Tender only online at <https://www.wbtenders.gov.in> as per prescribed format (BOQ).
4. Price should be including GST (Please put Total amount of GST of each item in GST Col. of BOQ Sheet).
5. Price shall be quoted in INR only.
6. Incomplete and Conditional Bids will be summarily rejected without assigning any reasons thereof.
7. Tenders must be submitted in two Separate Bids- (1) Technical Bid and (2) Financial Bid. The Technical Bid, if found suitable to meet the specifications noted above, will be followed by Financial Bid.
8. Rate of Chemical will be valid for 6 months from the last date of submission of Tender
9. The Authority of NETAJI SUBHAS OPEN UNIVERSITY reserves the right to reject the entire bid received without assigning any reason thereof.
10. If more than one bidder qualifies as L1 Bidder then the Authority has the right to choose the particular L1 Bidder on the basis of following method:
 - i. Highest average annual turnover of last 3 financial years (2021-22, 2022-23, 2023-24) as per the Audited Financial Statements. (All Financial Statements should bear Audited certification).
 - ii. Any other parameters to be decided by the competent authority, if needed
11. The judicature of any legal disputes will be under the Hon'ble High Court, Calcutta.

Finance Officer
Netaji Subhas Open University
DD-26, Sector -1, Salt Lake, Kolkata-700064



ANNEXURE - I

APPLICATION FOR TENDER

(To be furnished in the Company's official letter pad with full address and contact no, E mail address etc)

To
The Finance Officer
Netaji Subash Open University
DD 26, Sector - 1, Salt Lake
Kolkata - 700064

Ref: Memo No:

Sub: Submission of Bid – Technical & Financial with reference to the above.

Sir,

As per guidelines given in the Tender Notice we are quoting the rate along with the Technical Credentials supported with relevant documents as applicable.

We have read all the terms and conditions given in the Tender Notice and do hereby undertake to obey the rules and regulations of e-Tender.

With regards

Signature with Seal & Date:

Name of Bidder:

Name of Organization:

Mailing Address:

Mobile No of Contact Person:



Email Address of the Organization:

ANNEXURE - II

FURNISHING BASIC INFORMATION

(To be furnished in the Company's official letter pad)

1	Name of the Bidder	
2	Address for Communication	
3	Contact Number(s)	
4	E-mail ID	
5	Trade License No. (Please enclose copy of Trade License)	
6	PAN(Please enclose copy of PAN Card)	
7	GST No.(Please enclose copy of GST)	
8	Do you have previous experience for supplying similar nature of Items at Educational Institute of Higher Learning (Please enclose copy of Purchase order & user list, if yes)	Yes/No (Please put tick mark)
9	Annual Turnover as per Audited P/L ACCOUNTS & BALANCE SHEET	FY 2021-22: Rs..... FY 2022-23 : Rs..... FY 2023-24 : Rs..... Average Annual Turnover: Rs.....
10	Status of the bidder (Please enclose copy authenticating your status)	Manufacturer/Dealer/Distributor/Selling Agent/Stockiest/Supplying Agent (Please put tick mark)

I hereby declare that the above information is true and correct to the best of my knowledge and belief. In case of any false/wrong/misleading information, I shall be bound to take the decision taken by the College.

Signature of the Bidder
(With Seal)



ANNEXURE - III

(Authorization letter in favour of the applicant (other than Managing Director/
Proprietor/Partner) from the competent authority.)

FORMAT

(To be furnished in the Company's official letter pad with full address and contact no, E mail
address etc)

(TO WHOM IT MAY CONCERN)

This is to certify that Sri/Smt..... (Name),
employee of this Organisation as (Official Designation) is hereby
authorized to submit tender online , Vide Notice No.....Dated on behalf
of the Organization.

Signature of the competent authority with Seal

.....
(Signature of the Authorized Person)

Signature of Mr.....
.....is hereby attested.

Signature of the competent authority with Seal



ANNEXURE - IV

(Affidavit Proforma)

(To be furnished in Non – Judicial Stamp paper of appropriate value duly notarized)

I, Sri/Smt.

The Managing Director/Proprietor (etc.) of the Firm.,

.....(Name of the firm)

At (address).....

do hereby solemnly affirm and declare as follows:

1. That I have not ever been convicted of any offence making myself liable to be disqualified to supply of the above mentioned items to any Govt. or Govt. undertaking Organization /Institution in the State of West Bengal or other State or States.
2. That no case is pending against me or against my firm in any criminal court of law to supply the above mentioned items to the Govt. or Govt. undertaking Organization / Institution in the State of West Bengal or other State or States (If any case is pending, state the details).
3. That, I also declare that if any information subsequently found incorrect or false will it automatically render the tender submitted by me cancelled and make me liable for penal/legal action as per law of the country.
4. That my concern has not yet been declared bankrupt by any banking or money lending agency duly licensed by RBI nor has it been considered doubtful by any Government concern so far as the solvency of the organization is concerned.
5. That I do further affirm that the statements made by me in this tender are true to the best of my knowledge and belief and all the documents attached are genuine & correct.



Check List of General Terms and Conditions:

Name of the Bidder/Organisation:

Sl. No.	Particulars	Put Y if Yes/ Put N if No, respectively
1.	Copy of GST Registration Certificate attached	
2.	Copy of PAN & TAN attached	
3.	Copy of proof of Trade License attached	
4.	Copy of proof of Experience	
5.	Copy of Certificate of Authorization, if applicable, attached	
6.	Details of jobs is attached	
7.	Copy of Audited P/L ACCOUNTS & BALANCE SHEET (For FY 2021-22, 2022-23 & 2023-24)	
8.	Proof of EMD submitted	

Signature with Seal & Date:

Enclosures:

1. Copy of GST Registration Certificate
2. Copy of PAN & TAN
3. Copy of proof of Trade License
4. Copy of proof of Experience
5. Certificate of Authorization as applicable
6. Details of jobs.
7. Copy of Audited P/L ACCOUNTS & BALANCE SHEET (For FY 2021-22, 2022-23 & 2023-24)
8. Proof of EMD submitted